



Cordova Recreation & Parks Foundation Board Member Position Description & Expectations

Who We Are

The Cordova Recreation & Parks Foundation (Foundation) is an independent, non-profit legally tax-exempt entity comprised of a team of volunteer Board of Directors with a strong interest in protecting and preserving the Cordova Recreation & Park District facilities and programs. Board members actively participate in fundraising initiatives.

Mission

Enriching the lives and communities of our residents through charitable gifts in support of recreation and park programs of the Cordova Recreation & Park District.

Vision

Create a culture of giving to support recreation and parks for future generations.

What We Do

The Cordova Recreation & Parks Foundation is a non-profit 501(c)(3) organization founded in 2019. The Foundation's primary purpose is to financially support Cordova Recreation & Park District programs and facilities, including Cordova Golf Course, through donations. In addition, the Foundation enhances the recreation, educational and cultural aspects of the community.

Why It Matters

The Foundation is integral to assisting Cordova Recreation & Park District. Our Foundation provides a viable opportunity for the public to help sustain the great Parks and Recreation programs we have established. Support our parks!

Purpose

To advise, govern, oversee policy and direction, and assist with their leadership and general promotion of Cordova Recreation & Parks Foundation so as to support the organization's mission and needs.

Goals

- The education to residents about the Cordova Recreation & Park District and the recreation and park activities and facilities that are offered in the community
- The promotion, support and sponsorship of recreation programs and facility or park improvement projects

- The promotion of the cultural well being of the community and education of the community concerning the availability of such activities and facilities
- The promotion of athletic activities and the education of participants in ideals of good sportsmanship and safety

Major Responsibilities

- Organizational leadership and advisement
- Formulation and oversight of policies and procedures
- Financial management, including adoption and oversight of the annual budget
- Review of organizational reports
- Promotion of the organization
- Fundraising and outreach

Length of Term

This position has a term length of two years.

Meetings & Time Commitment

- Meeting time and location to be determined by the Board
- Committees of the Board meet, pending their respective work agenda
- Board members are asked to attend special events and meetings as they are determined

Expectation of Board Members

- Attend and participate in meetings on a regular basis, and special events as able
- Participate on a standing committee of the Board and serve on ad-hoc committees as necessary
- Be alert to community concerns that can be addressed by Cordova Recreation & Parks Foundation mission, objectives and programs
- Help communicate and promote Cordova Recreation & Parks Foundation mission and programs to the community
- Become familiar with Cordova Recreation & Parks Foundation finances, budget and financial/resource needs
- Understand the policies and procedures of the Cordova Recreation & Parks Foundation