

**BOARD OF DIRECTORS MEETING MINUTES ~ PRESENTED VIRTUALLY VIA ZOOM
TUESDAY, AUGUST 2ND, 2022**

Our Mission: Enriching the lives and communities of our residents through charitable gifts in support of recreation and park programs of the Cordova Recreation & Park District.

Call To Order * indicates handout or materials

1) Roll Call/Establish Quorum/Welcome Guests-Established Quorum at 5:01pm

- **Board Member Present:** Kim Oliver, Dawn Hall, Angela Griffin, Ani Johnson, Julie Granja, Katie Kreps
- **Board Members Absent:** None
- **Those Also in Attendance:** Patrick Larkin, Jill Nunes, Matt Goodell, Shelby Golden

2) *Review/Approval of the Agenda

- Before Kim Oliver asked for a motion to approve the agenda, she asked everyone to introduce themselves as there were 3 new board members starting at this August meeting.
- **Action Item:** Dawn Hall motions to approve the agenda as presented. Angela Griffin seconded. Motion passes by all board members present.

3) *Review/Approval of our Last Meeting Minutes

- **Action Item:** Kim Oliver motioned to approve the July Meeting Minutes. Katie Kreps seconded. Motion passes by all board members present.

4) CRPD Report

- Explanation of Swim Team funds owed to correct FEB minutes (Jill)
 - Jill Nunes explained the money that is owed to the Blue Marlins is \$1,278 and nothing to the Cordettes. Originally the Cordettes had funds that were raised for the swimming pool, but those funds were paid back to them when the district secured the funding to build the pool. The money was paid back when the Foundation was still Friends of Cordova. This is a correction to the February 2022 minutes.
 - Jill did receive a letter from the Blue Marlins asking for the money owed be returned to them.**Action Item:** Kim Oliver motioned to write a check of \$1,278 to the Blue Marlins. Julie Granja seconded. Motion passes by all board members present.
 - Kim Oliver and Dawn Hall to work on MOU for the two organizations.
- Name change update – Park to Parks (Matt)
 - Matt Goodell is in the process of making the name change with DOJ, Secretary of State, IRS and our bank account. More to come on this.
 - Patrick Larkin will look for Foundation Seal.
- *CRPD Sponsorship Program (Shelby)
 - Shelby Golden spoke to everyone about the sponsorship program that the Cordova Recreation & Park District is implementing. The Cordova Recreation & Park District is asking to use the Foundation’s Tax ID. (Handout of program included in packet)
 - Angela offered to help Shelby identify sponsors for the program and Katie Kreps said she would help as well. They will all set a time to meet.
 - **Action Item:** Kim Oliver motioned to permit the Cordova Recreation & Park District to use the Foundation’s Tax ID # for the sponsorship program. Katie Kreps seconded. Motion passes with all board members present.

5) Old Business

- Booze Wagon Fundraiser Booth/Results (Kim)
 - This was the Foundation's first fundraiser and we raised \$2,200. Kim Oliver thanked everyone on what a great job they did.
- Donation reimbursement for resident fee assistance program of \$3K (Dawn)
 - Matt Goodell wrote the check to the Cordova Recreation & Parks District from the Foundation for the resident fee assistance of \$3,000 for year 2021/2022.
 - Matt Goodell let us know that the bank account must have a minimum of \$5,000 before they would start charging bank fees.

6) New Business

- *Review Financial Statement for June (Dawn)
 - Dawn Hall asked if anyone had any questions and let everyone know that the financial report given was produced by Matt Goodell. The only entry that was processed in July was bank interest.
- Board By-Laws Updates/Changes (Dawn)
 - Dawn Hall thanked everyone for their input and support in updating the by-laws. They are completed and have been approved by the board in a special session held on August 1, 2022. (Minutes included from special session) By-laws will be sent out to entire board by Dawn Hall.
- CRPF Secretary & Treasurer (Kim)
 - Ani Johnson made known to Kim Oliver that she had interest in holding the position of Secretary for the Foundation. **Action Item:** Kim Oliver motioned to appoint Ani Johnson as our Foundation Secretary. Angela Griffin seconded. Motion passes by all board members present.

7) Future Meetings

- September:
 - CRPF Booth Branding Update – Kim
 - Kim Oliver will present at September Board Meeting.
 - MOUs for the Aquatic Teams - Dawn & Jill
 - Kim Oliver, Dawn Hall and Jill Nunes will set up a meeting to go over what should be in the MOU with the Swim teams. They will bring what they have to the September Board Meeting.

8) Updates/Comments from CRPD Staff and Directors

- Patrick Larkin (CRPD, GM)
- Jill Nunes, (CPRP, Director)
- Ani Johnson (Director)
- Julie Granja (Director)
- Katie Kreps (Director)
- Dawn Hall (Secretary & Interim Treasurer)
- Angela Griffin (Vice President)
- Kim Oliver (President)

9) Upcoming Dates/Events/Activities to Remember

- September 6th (immediately following our board meeting): New Board Member Orientation
 - This meeting should be no longer than 2 hours.

- October 29th: Halloween at Hagen (CRPF Table)

10) Adjournment – Meeting adjourned at 6:29pm

- Next board meeting is Tuesday, September 6th (In-person)

Minutes respectfully submitted by Dawn S Hall (Treasurer)