

**BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, MAY 3RD, 2022**

Our Mission: Enriching the lives and communities of our residents through charitable gifts in support of recreation and park programs of the Cordova Recreation & Park District.

Call To Order * indicates handout or materials

- 1) **Roll Call/Establish Quorum/Welcome Guests** – Established at 5:11pm
 - Board Members Present: Kim Oliver, Dawn Hall, Amy Hale
 - Board Members Absent: Angela Griffin and Kristina Richardson
 - Those also in attendance: Patrick Larkin, Jill Nunes and Shelby Golden
- 2) ***Review/Approval of the Agenda – Action Item:** Dawn motioned to approve the agenda as presented. Amy Hale seconded. Motion passes by all board members present.
- 3) ***Review/Approval of the April Meeting Minutes – Action Item:** Amy Hale motioned to approve the April Board Meeting Minutes. Dawn Hall seconded. Motion passes by all board members present.
- 4) **CRPD Report**
 - **CRPD Staff Liaison Update**
 - Patrick Larkin and Jill Nunes are taking on the roll of Staff Liaison until otherwise noted.
 - **May 5th: Big Day of Giving**
 - Shelby Golden provided the board copies of the social media posts that will be done. Also, information will be posted on Foundation website along with the “Big Day of Giving” website.
 - Kim Oliver ask that we post, like and share on social media.
 - Amy Hale asked that we get an alternate method of receiving money. Amy suggested that we get rid of Pay Pal altogether.
 - Shelby added a few items to the Foundation website
 - Find us at community events
 - Where your donation money is going
 - Kim Oliver noted that the Contact us should go to: Patrick Larkin and Kim Oliver and Jill Nunes as a second employee. Patrick stated that he will just forward any of theses contact us inquiries to Kim without responding.
- 5) **Old Business**
 - **Kids Day in the Park – After Action Review**
 - Dawn Hall was unable to participate due to an employee of hers getting injured at this event. Shelby Golden mentioned that she did hand out brochures of the foundation to guests.
 - Item not on agenda: There were tickets that were donated for the Polar Plunge fundraiser that had previously been cancelled. The tickets were about to expire and the Park District gave those tickets to coaches from their programs and the Foundation was noted as the entity giving the donation.
- 6) **New Business**
 - ***Monthly Financial Statement Review**-The April financial statement was reviewed. **Action Item:** Dawn Hall motioned to approve the financial statement as presented. Amy Hale seconded. Motion passes

Our vision is to create a culture of giving to support recreation and parks for future generations.

by all board members present.

- **Item on Agenda:** Jill Nunes mentioned that we could do a Photo competition for the Rec & Park Guide. This drive would go through the Foundation. The Foundation would provide \$50 gift card and/or season pass to the winner. This could be done in Fall and Winter. **Action Item:** Amy Hale motions to have the Foundation promote a photo competition for the cover for the Rec & Park Guide for Fall and Winter 2022 and the winner would receive a \$50 Gift Card. Dawn Hall seconded. Motion passes by all board members present.
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- ***CRPF's Booze Wagon Fundraiser Request Letter.**
 - Jill will modify request letter and Kim will send out to everyone.
 - Kim asks that everyone take a Barrel District partner and reach out for donations.
 - Nothing should be put in the mail for tickets. Email is fine.
 - All items need to be done by June 1, 2022

7) Future Meetings

- June Reports Due:
 - Booze Wagon Fundraiser update (what's been collected & tickets to sale) – Kim, Amy, Dawn & Jill
 - Board By-Laws update proposal – Kim & Dawn
 - Aquatic Teams – Dawn, Kristina & Jill
 - CRPF booth branding supply proposal - Kim

8) Updates/Comments from CRPD Staff and Directors

- Patrick Larkin (CRPD, GM)
- Jill Nunes, (CPRP, Director)
- Angela Griffin (Board Member) - *Absent*
- Dawn Hall (Board Member)
- Kristina Richardson (CFO & Secretary)
- Amy Hale (Vice President)
- Kim Oliver (President)

9) Upcoming Dates/Events/Activities to Remember

- July 15th: Party in the Park (our fundraiser drawing)
- August 15th: We need 4 new board members to vote on in September
- October 29th: Halloween at Hagen (CRPF Table)

10) Adjournment – Adjourned at 6:05pm

- Next board meeting is Tuesday, June 7th (Zoom meetings for June, July & August)

Minutes respectfully submitted by Dawn Hall / Secretary